

San Francisco County Collaborative Prevention Plan

COLLABORATIVE AGENCIES

APA Family Support Services, Bayview TLC Family Resource Center, Good Samaritan Family Resource Center, OMI Family Resource Center, Instituto Familiar De La Raza, Homeless Prenatal Program, Family Support Services of the Bay Area, San Francisco Child Abuse Prevention Center, Protero Hill Family Resource Center, Mount St. Joseph St. Elizabeth

C o u n t y P h i l o s o p h y f o r P r e v e n t i n g C h i l d A b u s e a n d N e g l e c t

Vision:

In San Francisco County we believe that with increased resiliency, interdependence, and self awareness families can thrive and create safe sustainable communities

Goals:

Through compassion, empathy, and respect of cultural differences we in San Francisco are committed to empowering and strengthening families while promoting self sufficiency and strengthening of their connections to their community.

Leadership:

Together as the San Francisco collaborative we commit to:

Using matrix data which will identify the needs of our families, demonstrate the efficacy of our work, and problem solve with other agencies.

Ensuring that families are included in our community building, program development and improvement, and evaluation. This will help shape policy and make sure that our families understand the framework/nature of our work.

Providing training to staff that recognizes the different needs of communities as well as the variety of interventions needed to meet those needs.

O v e r c o m i n g O b s t a c l e s a n d M e e t i n g C h a l l e n g e s

Challenges and Obstacles

- Translation of FDM and Intervention tool into Spanish and Asian languages
- Training of staff / new programs on using the Pathways tools
- Training of staff on data entry
- Consistent Data entry
- Consistent philosophy on implementation of Pathways project
- Possible budget impact

Team Approaches

- Translation to be done in Spanish and identified Asian languages with programs who serve and will use translated documents. Coordinator will help arrange translation meetings and facilitate.
- Programs will identify if they need training on the tools or data entry. Coordinator will assist with training or refer to CSU-MB staff.
- Coordinator will work to develop policy and procedures / directions for use of the tools to assist programs with consistency of implementation and philosophy.
- Funding from \$15,000 will be available to offset unreasonable costs.
- First 5 will participate in Pathways project to assist with countywide implementation.

County Team Objectives

June 2009

Coordinator to review current FDM 20 core indicators and draft 4 final ones
 Coordinator to complete ILEARN documents and submit to CSU-MB
 All partners Conference call – June 3

July 2009

Coordinator to submit draft FDM assessment tool to partners for review (24 indicators)
 Coordinator to assess current readiness at each partner site
 Coordinator to identify agencies to work on translation
 First 5 to identify new programs and refer to coordinator

August 2009

Coordinator draws up final FDM assessment tool
 Translation partners plan work on FDM assessment tool
 Coordinator to orient new partners to Pathways project and identify agency coordinators
 Coordinator to plan September meeting for all partners
 Coordinator to begin draft County policy and procedures document for FDM assessment tool
 Coordinator to begin draft County data entry protocol for FDM assessment tool

September 2009

Coordinator to hold Partner meeting
 Partners agree and finalize FDM assessment tool
 Partners project due date of translation of FDM assessment tool
 Partners discuss and review draft County policy and procedures for FDM assessment tool
 Partners discuss and review draft County data entry protocol for FDM assessment tool

October 2009

Coordinator will follow up with deliverables from September meeting:

Final County policy and procedures for FDM assessment tool

Final County data entry protocol for FDM assessment tool

Coordinator to visit each site and meet with agency coordinator

Coordinator receives final translated FDM assessment tool from designated partners

November 2009

Coordinator enters FDM Assessment tool into the Matrix creator

Coordinator will check in with partners regarding Pathways implementation

Coordinator will check in with CSU – MB staff

December 2009

Partners will begin use of FDM assessment tool including data entry

Coordinator will assess implementation and troubleshoot with CSU – MB staff

Coordinator to plan January partner meeting

January 2010

Coordinator holds Partner meeting

Partners share successes and challenges at each Partner site

CSU – MB presents overall implementation and status

Partners begin discussion of FDM interventions tool

February 2010

Coordinator will follow up with deliverables from

January meeting

Draft FDM intervention tool

Translation agencies

Coordinator will check in with partners to assess Pathways implementation

March 2010

Coordinator submits draft FDM intervention tool to partners for review

Coordinator will check in with partners to assess Pathways implementation

Coordinator will assess implementation and troubleshoot with CSU – MB staff

... *Continued***April 2010**

- Coordinator draws up Final FDM intervention tool
- Translation partners plan work on FDM assessment tool
- Coordinator will check in with partners to assess Pathways implementation
- Coordinator will plan May meeting for all partners

May 2010

- Hold Partner meeting
- Share successes and challenges at each Partner site
- CSU – MB presents overall implementation and status
- Partners agree and finalize FDM intervention tool
- Partners project due date of translation of FDM assessment tool
- Partners discuss and review draft County policy and procedures for FDM intervention tool

Partners discuss and review draft County data entry protocol for FDM intervention tool

June 2010

- Coordinator will follow up with deliverables from May meeting
- Final County policy and procedures for FDM intervention tool
- Final County data entry protocol for FDM intervention tool
- Coordinator will check in with partner to assess pathways implementation
- Coordinator receives final translated FDM intervention tool from designated partners

July 2010

- Coordinator enters FDM Intervention tool into the Matrix creator
- Coordinator will check in with partners regarding Pathways implementation
- Coordinator will check in with CSU – MB staff

A c t i o n P l a n**County Coordinator:**

- Convene meetings (3 a year)
 - Assist sites with Pathways implementation (on phone, on computer, in person)
 - Upload and manage ILEARN (as requested by CSU-MB)
 - Upload & manage Assessment and Intervention tools (as requested by CSU-MB)
 - Point person for CSU – MB (ongoing)
- Coordinate SF county (ongoing)

Agency Coordinator:

- Complete assigned tasks (as requested by CC and CSU-MB)
 - Train staff to use Assessment and Intervention tools (as requested by CC)
 - Agency Data entry (ongoing)
 - Attend meetings (3 a year)
- Participate i ILEARN (as requested by CSU – MB)

Agencies: Volunteer

- Translation for assessment tool (as requested by CC)
- Translation for intervention tool (as requested by CC)

- Procedures document pilot (as needed)
- Data entry protocol pilot (as needed)

Measures of Success:

- Assessment tool will be created and entered into system
- Assessment tool will be translated and distributed to agencies
- Intervention tool will be translated and distributed to agencies
- Procedural document will be created and implemented by agencies
- Data Entry protocol will be created and implemented by agencies
- Assessment tool will be implemented by agencies with data entry
- Intervention tool will be implemented by agencies with data entry
- Agencies will attend meetings
- Tasks will be completed in timely fashion

